

CONSTITUTION & BY-LAWS OF The Lake City R/C Flying Club

ARTICLE -1 (Name)

The name of this organization shall be; *The Lake City R/C Flying Club*

ARTICLE - 2 (PURPOSE)

The purpose of the club shall be to promote the development of radio controlled miniature aircraft as a recreational, sporting, and educational activity; to encourage and foster the programs of the Academy of Model Aeronautics (AMA); and to develop youth towards careers in aviation and science.

ARTICLE - 3 (MEETINGS)

SECTION 1 - This club shall meet regularly once a month on the day and at the time provided by the By-Laws. The board of directors of the club may change or cancel regular meetings.

SECTION 2 - An annual meeting for the election of members of the board of directors of this club shall be held no later than the last day of December in each year as provided in the By-Laws of this club, This meeting shall be called the annual meeting.

ARTICLE - 4 (MEMBERSHIP)

SECTION 1 - There shall be three kinds of membership; member, junior member, and honorary member. All members and junior members must submit a membership application form, such form to be prescribed by the board of directors and which shall include the statement. "I have read and agree to support and adhere to the Constitution and By-Laws of the Lake City R/C Flying Club."

SECTION 2 - Member All members shall be a member in good standing of the "Academy of Model Aeronautics", (AMA) and must abide by AMA rules, all Club rules and Constitution and By-Laws. Any member allowing their AMA to expire will not be allowed to fly until it is renewed. Such member may be put on suspension, pending a Board investigation, by any member of the Board of Directors.

SECTION 3 - Junior members: Each junior member must be eligible to be a member and must not have reached his or her eighteenth birthday before the first day of June of the membership year. Junior members are entitled to all privileges of membership. All junior members must be accompanied by a parent or guardian while at the flying field. All junior members must have a valid AMA license and is subject to same guidelines of a regular member. Junior members shall have no vote, and shall not be eligible to hold any office in the club.

SECTION 4 - Honorary members: May be elected by the club membership and shall be exempt from payment of dues, shall have no vote, and shall not be eligible to hold any office in the club. Shall have no interest in the property of the club and shall be entitled to attend all meetings and to enjoy other privileges of the club. This member must also have a valid AMA license and follow all Club Rules in order to fly.

ARTICLE 5 (OFFICERS AND DIRECTORS)

SECTION 1 - The Governing Body of this club shall be a board of directors consisted as the By-Laws may provide. Directors shall be elected from among the members of the club eligible to vote in the club affairs and shall have been a member of the club for at least one year.

SECTION 2 - The officers of this club shall be a president, vice president, secretary, treasurer, field marshal!, two safety officers, and two representatives, elected from the membership by the membership. The current past president shall also serve on the board during the following year, in one of the above positions. If the current past president is not re-elected in any position, he shall be appointed as representative. In the event the current past president is not able or willing to serve on the new Board, the former vice president, treasurer, or secretary (at least one) shall be a member of the new board.

SECTION 3 - Each director shall take office at the first meeting following the election. He or she can hold any office for as many years that He or She Is elected for. Each director shall accept responsibility for one or more specific club activities as may be agreed among the directors.

SECTION 4 - Vacancies on the board of directors occurring before the expiration of a normal term of office shall be filled temporarily by appointment of a club member by the board of directors as an interim director for the remainder of that year.

SECTION 5 - Except as herein otherwise provided, the board of directors shall conduct all business of the club, control all offices and committees, and discharge all corporate responsibilities of the club in accordance with the By-Laws of the Club. Decisions of the board shall be recorded in writing and regularly reported to the club membership. Decisions of the board shall be binding upon the membership unless revoked or amended as provided in the By-Laws. See section 7.

SECTION 6 - All business conducted by the board of directors shall be conducted at a regular or special meeting of the board, a quorum being present, approval of any motion before the board requires the favorable vote of five board members.

ARTICLE-6 (DUES)

Every member and junior member of the club shall pay annual dues in such sums as may be prescribed in the By-Laws of this club.

Dues will be collected by the Club Treasurer or any Board member. . Membership cards will be given when money is paid and as soon as the cards can be completed.

BY-LAWS OF THE CLUB

Section 1. - Membership

- A. Membership in the Club Is available to all individuals satisfying the following requirements:
- 1 . Be a Member of the Academy of Model Aeronautics (AMA). And must stay current.
 2. Must adhere to all the rules and regulations of the Club as they may from time to time be established pursuant to the Constitution and By-Laws.
 3. Have paid dues for the current period.
 4. Be sponsored by one (1) Member in good standing of the Club. Board will review all applications.
 5. Three negative votes, in writing or verbal to the board, by the membership shall block membership in this club as provided by Section 1-D below.
- B. Termination of Membership in the Club may be accomplished in the following ways:
1. Voluntarily, by resignation, written, to the Board.
 2. Involuntary, due to non-payment of dues (Section 8), or at the direction of the Board for flagrant or continued violations of Club Rules or Regulations or of Club principles to the detriment of the club and/or the hobby, or severe or continued violation of Safety Rules, or Failure to have a current AMA .
- C. Reinstatement of Dropped or Terminated Members may be accomplished in the following ways:
- 1 . All former members seeking reinstatement except a terminated member will be treated as new Member.
 2. Persons dropped from the Membership at the direction of the Board of Directors will not be considered for reinstatement without the approval of the Board.
- D. All cases of application for or termination of membership will be clarified and investigation by the board.

Section 2. - Board of Directors

- A. The Club shall be generally governed by the elected officers which shall be called the Board of Directors. (Constitution Article 5 Section 2) . These persons shall have been a member of this club for at least one (1) year.
- B. Officers are elected for a one-year term, and may hold that office as many years as elected by membership.
- C. All officers shall have voting privilege except the President who may vote only in the case of a tie vote in order to break the tie vote.
- D. Any officer of the board may by majority vote of the board of directors, be asked to resign his or her office if the subject matter is for the better of the Club, and if protested, followed by Section 2-E if required.
- E. Any officer or director may be removed from office by a majority vote of the membership at any time provided that written notice be given to the person in question at least 30 days before the vote.

Section 3. - Duties of Officers

A. The President shall:

1. Preside at all Board and General Meetings.
2. Act as spokesman for the Club.
3. Appoint chairpersons of all Committees subject to Board Approval.
4. As Chairman of the Board, assure a quorum of six (6) voting members of the Board for any requisite vote and be responsible for proxies.
5. Authorize emergency or special expenditures not exceeding five hundred dollars (\$300) in any one instance.
6. Call appropriate executive groups as needed to carry out necessary business. Such group members need not be members of the Board.
7. Cast the deciding vote in the event of a tie.

B. The Vice President shall:

Act for the President when he or She is unable or unavailable to serve, and oversee all committees as requested by the president.

C. The Secretary shall;

1. Keep the Minutes of all Board of Directors and General Meetings of the Club.
2. Carry out the official correspondence of the Club.
3. Maintain a file of Club correspondence, insurance records, Corporate Charter, Etc. as directed by the board.
4. Shall file and maintain all requisite reports pertinent to retaining Charter Membership in the AMA.

D. The Treasurer shall:

1. Collect all moneys due, disburse same and keep accurate records of all transactions.
2. Present a report of all transactions to Board meetings and be prepared, as required, to report at General Meetings of Members. An Annual Financial Statement must be presented to the Membership within sixty (30) days following the end of each calendar year.
3. Keep all Club funds in a Club checking and/or savings account as approved by the Board.
4. Keep a record of Members in good standing as reported by the Secretary.
5. Receive contributions or specially obtained funds from any individual, group, organization, or institution to be applied to the general treasury of the club.
6. Make sound decision on any reimbursement for up to \$50.00 for services rendered or bills with receipts.

E. The Field Marshall Shall:

1. Be responsible for all of the security of the flying site.
2. Help Keep Order at Club meetings.
3. Be in charge of the Safety Officers.
4. See that all club rules are adhered to at the flying site by members, guests, and spectators.
5. Inspect all planes for air-worthiness.

F. The Safety Officers Shall:

1. Make sure pilots follow AMA rules and regulations.
2. Inspect all planes for air-worthiness in absence of Field Marshal or if asked to assist.
3. Approve new pilots to solo. (without trainer)
4. Issue warnings to people who do not adhere to club rules or policies.
5. Report to the board any repeated flagrant violations of club rules or policies.

G. The Representative Shall:

Keep abreast of the opinions and ideas of the General Membership and report them to the Board.

Section 4. -Nominations and Election of Officers

Nominations for all Officers (Section 3) shall be done at the September meeting .

No other nominations will be accepted after the September meeting with the following exceptions:

If no one is nominated for a particular office at the September Meeting, nominations will be open for that office at the October meeting.

If all parties withdraw their nominations for a particular office, nominations will be open for that office at the November meeting.

The Officers of the Club (Section 3) are elected by the membership at the November meeting by popular vote of the members present and by proxy. On the unlikely event that a tie for first place for a particular office takes place, one more vote is taken by the members present with proxies included. If a tie still exists the person who has been a member longer will be awarded the office.

Written notification of all nominees must be mailed to ALL members in good standing at least two (2) weeks prior to the election . This notification shall include a proxy which will allow members who are not able to attend the November meeting to vote for the officers of his/her choice. The proxy must be signed by the member, and it should be received at the Post Office Box of the Club prior to the election. Any Proxies received any other way must be presented to the board for acceptance.

Section 5. - Meetings

- A. The General Members shall meet each month. The President shall give a brief report of Board activities and provide Treasury and Membership reports as appropriate.
- B. The Board of Directors shall meet as deemed necessary . One or more Board Members may call a meeting; and they must inform all other board members of this meeting. It shall be the responsibility of the Board Members to keep abreast of the opinions and ideas of the General Membership in order that Club activities and direction are in the best interest of Club Members and the Club.
- C. The conduct of the meetings will be done in an orderly and professional manner as in Parliamentary Procedure and Robert's Rules of Order.

Section 6 - Flying Rules and Regulations

All flying activities under the sponsorship of the Club shall be in accordance with AMA Rules and Regulations. The Board may appoint a special committee to develop special rules and regulations as may be appropriate to the Club, but no direct violation of AMA rules or Safety Codes are permitted. No turbines are permitted.

Section 7 - Dissolution Process

In the event the General Membership of the club feels the board is not working towards the best interest of the Club, the Board can be dissolved by a vote in which two-thirds (2/3) of the total general members in good standing affirm the action. A new Board of Directors shall be elected at the next regular scheduled meeting, and will remain in effect until the next regularly scheduled election of officers. This new board must adhere to all of Article 5 of the Constitution.

Section 8 - Dues and Fees

- A. The annual Membership Dues shall be determined by the Board and approved by 2/3 of the Members in good standing. A change in dues shall become effective on the first day of November following the day on which the vote is taken.
- B. Immediate family members (i.e. spouse, parents, children) over the age of 18 of a regular member in good standing paying full dues, will only have to pay one-half (1/2) the regular membership dues; Dues will be due again in November as provided in this section Part E. Junior members will pay \$ 20.00 each year.
- C. No special assessments shall be levied except upon the recommendation of the Board and approved by a vote of two-thirds (2/3) of the Members in good standing.
- D. Any Member delinquent in dues beyond November 1 shall forfeit all right and privileges of Membership until said dues are paid.
Dues notifications will be published in the Club newsletter.

Section 9 - Amendments

The General Membership shall be notified in advance, in writing (via the Club newsletter or special notice) that amendments will be considered at a General Meeting. Proposed amendments to the Constitution and By-Laws of the Club may be made by any Member in good standing. Amendments to the Constitution and By-Laws will require an affirmative vote of two-thirds (2/3) of the Members in good standing.

Section 10 - Voting Procedures

When a 2/3 of the members in good Standing vote is taken, the members must have been notified at the previous meeting that such a vote is going to be taken.. Written notification must also be mailed to ALL members in good standing at least four (4) weeks prior to the vote. This notification shall include a proxy which will allow members who are not able to attend the meeting to vote on the issue(s) presented. **The proxy must be signed by the member**, and it must be received at the Post Office Box of the club prior to the vote. When the vote is called for, the issue will pass when 2/3 of those present, including proxy ballots, vote in the affirmative for the issue.

FIELD RULES AND MANAGEMENT GUIDE

The objective is to extend the privilege of enjoying the R/C hobby to all members and authorized guests, with maximum emphasis on Safety and Control. While this guide sets forth Club rules for this objective, nothing herein should overrule common sense and courtesy.

GENERAL ITEMS

1. All model aircraft operation shall be in accordance with the Official **Academy of Model Aeronautics (AMA)** Safety Code and these field rules.
2. All pilots shall be current members of the Academy of Model Aeronautics (AMA).
3. Alcoholic beverages and illegal drugs or consumption of are strictly forbidden at the flying field. Any violation may revoke membership. Members should not attend Club Meetings or functions while under the influence of alcohol or drugs. Any member violating this rule, may be asked to leave the meeting or site.
4. Pilots must have both current AMA Sporting License and a current Club membership or guest card at hand for verification when engaged in flying activities at the Club field.
5. Sponsoring members will be responsible for assuring that their guests' conduct is in accordance with Club rules and regulations, and that guest can no longer participate when there is no sponsor present.
6. **All members shall:**
 - a. Ensure that spectators be aware of restricted areas;
 - b. Leash their pets;
 - c. Supervise their children;
 - d. See that their pit area is free of litter, cigarette butts, airplane parts, etc.
 - e. Use the extreme ends of Pit Area for breaking in or running in engines at high RPM's.

SAFETY ITEMS

1. A single straight line (flight line) will be established for all modeling activity, one side of which is for flying, the other side for pilots, helpers and spectators.
2. Deliberate flying behind the flight line is prohibited.
3. Flying beyond the designated boundaries of the field is prohibited.
4. Only Qualified Pilots may fly without assistance; Pilot Trainees may not fly without pilot in attendance.
5. Aircraft engines shall be started with the nose of the aircraft pointed toward the runway. Do not direct the exhaust toward another model or person. Be aware of your prop wash and others.
6. Non-Powered winch turn-around or hi-start stakes on the field shall be clearly marked by a pole and flag.
7. All Air craft must be restrained until past the pilot blocks, or assigned start-up and taxi-way. (hands-on or leashed)

RADIO CONTROL ITEMS

These rules apply to gas, glow, nitro, and electric powered aircraft, jets, helicopters, and gliders.

1. All transmitters must be placed in the Impound Area immediately upon arrival at the field. 2.4 Ghz transmitters will be exempted from impounding.
2. All 72 Mhz transmitters must be returned to Impound Area when not in use.
3. All 72 Mhz frequency control is at the Frequency Board in the Impound Area.
4. Each 72 Mhz transmitter must have the recommended AMA frequency identification attached to its antenna.
5. Each 72 Mhz Pilot must have the correct Club frequency control pin attached to appropriate pipe prior to the operation of that transmitter.
6. 72 Mhz frequency control pins may not be removed from the pipe system without the acknowledgment of that Pilot and the placement of that transmitter into the impound area.
7. Lake City R/C Flying Club assumes no responsibility for equipment or aircraft lost or damaged due to misuse of the frequency control system.
8. Any accident involving personal injury or damage to property other than models shall be immediately reported to a Club Officer or current member of the Club's Board of Directors.

AIR TRAFFIC/NOISE CONTROL ITEMS

1. Servicing engines on the runway is prohibited.
2. Two-stroke engines will be equipped with an effective muffler.
3. There shall be no more than five (5) aircraft in the air at one time.
4. All fixed-wing or rotary powered aircraft flights shall be controlled from a designated point on the flight line adjacent to the runway. (Pilot Blocks)
5. All aircraft must be physically constrained while moving between the pit area and the Pilot Blocks. Taxiing in the pit area is prohibited.
6. Pilots shall ensure safe clearance onto the runway by looking both ways, then announcing the intent to take off prior to doing so.
7. Pilots shall announce their intent to land prior to doing so.
8. Aircraft stalled on the runway should be retrieved as quickly as possible. Intent to walk across the flight line or onto the runway shall be announced prior to doing so.
9. All aircraft shall land on the flying side of the flight line, in accordance with a left-hand or right-hand traffic pattern approach only. Wind direction shall determine the appropriate approach direction, left or right.
10. Landing aircraft shall have access to the runway with the following priority:
 - a. Emergency landing;
 - b. Dead stick powered aircraft;
 - c. Sail planes
 - d. All others.
11. Simultaneous operation of fixed-wing powered aircraft, helicopters and sail planes demands extra vigilance and consideration on the part of all Pilots. To achieve the most compatible mixed operations, it is recommended that:
 - a. Sail plane launches and flight operations be conducted in the designated sail plane area,
 - b. Sail plane landing approach patterns parallel those of powered aircraft,
 - c. Powered aircraft maintain reasonable separation from sail planes in flight.
 - d. Helicopter training and hovering operations be conducted from the designated helicopter training area, and all other helicopter operations be conducted from the powered flight line.